



## **REQUEST FOR CONSULTANT'S QUALIFICATIONS**

### **Procurement of Individual Consultant RESIDENT ADVISOR, HONDURAN ROAD CONCESSION IMPLEMENTATION**

Country: **Honduras**

City/Locality: **Tegucigalpa**

Project: **Threshold Program**

Contract Number: **IC-UMBRAL-003-2014**

Submission Deadline: **September 17<sup>th</sup>, 2014, 5:30 p.m.**

Funding Agency: **Millennium Challenge Corporation**

Buyer: **Millennium Challenge Account – Honduras (MCA-Honduras)**

#### **Introduction**

The Government of the Republic of Honduras has received grant funding of Fifteen Million Six Hundred and Fifty Thousand United States Dollars (USD 15,650,000.00) from the Millennium Challenge Corporation (MCC) of the United States Government to enable the Government of Honduras to implement the activities and achieve the objectives of the MCC Threshold Program Grant Agreement, and it intends to apply parts of the proceeds of the funds to payments for a contract for which this Request for Qualifications is issued.

MCA-Honduras requires the services of an individual consultant to provide the following services:

**Summary of Services:** The Consultant will provide technical assistance to strengthen the capacity of the Secretariat of Infrastructure and Public Services, (INSEP) and the Superintendent of PPPs (SAPP) to manage their respective responsibilities related to signed road concessions including the Logistical Corridor, Tourism Corridor and Lencan Corridor, according to international best practice. A full Terms of Reference is available on the MCA-H website at [www.mcahonduras.hn](http://www.mcahonduras.hn).

**Duration of Assignment:** 12 months + two 12 month option periods.

#### **Minimum Requirements**

- a. Bachelors Degree in civil engineering is required. An advanced degree in engineering, public administration or finance is highly desirable.
- b. Minimum of 10-years of experience in road construction as owner representative, contracting, works contractor, or supervision with a minimum of 5 years experience in oversight or management of PPP projects for highways. Experience in the Latin America is a plus, but not a requirement.
- c. Spanish fluency and working knowledge (but not fluency) in English is required.
- d. Experience in providing technical assistance in a relevant area is highly desirable.
- e. Proven ability to provide effective leadership and develop strong, working relationships in collaborative settings is required.
- f. Computer proficiency in standard office applications

MCC requires that all beneficiaries of MCC funding observe the highest standards of ethics during the procurement and execution of such contracts. The selection shall be carried out in accordance with the procedures set forth in the MCC Program Procurement Guidelines (see the Procurement page on the MCC website [www.mcc.gov](http://www.mcc.gov) for the selection of Individual Consultants at P.1.B.3.9 and 3.10 and Fraud and Corruption at P1.B.1.20 and 1.21). Interested candidates will be evaluated based on the qualifications set out in the Terms of Reference (TORs). Shortlisted candidates that meet these qualifications will be invited for an interview (in person, by video conference or by telephone). The selected Consultant shall be the best qualified and shall be fully capable of carrying out the assignment. The selected Consultant will sign a contract agreement on the basis of a lump sum fixed price/fee.

### **Eligibility**

This procurement is open to all eligible and qualified Consultants except those who are debarred from procurements funded by the World Bank and/or prohibited by United States law, Executive Order or policy from participating in procurements funded by the Government of the United States of America

### **Application Procedure**

Interested individual consultants are requested to send their responses, which should include an expression of interest to be considered for the assignment, date of availability, an updated CV showing the minimum requirements described above, contact details (i.e., telephone and e-mail address), at least three references that can comment on the consultant's related work experience. Responses in the MCA-Honduras Expression of Interest format (Forms 1 and 2 attached hereto) should be emailed to the Procurement Group, MCA-Honduras, at: [roadcon@mcahonduras.hn](mailto:roadcon@mcahonduras.hn). An email response will be sent to applicants verifying receipt of email, and if no response is received please resubmit or call MCA-Honduras at +504-2232-3513 or +504-2232-3514.

**Deadline for submission of responses: September 17<sup>th</sup>, 2014, 5:30 p.m.**

### **Evaluation Criteria and Process**

**Stage I:** Evaluate the application formulated from the Applicant's CV and Expression of Interest. The application evaluation will have a weight of 70 percent of the Total Score. Applicants who have obtained a score of 80 points or above will be shortlisted for interview. The application evaluation criteria are the following:

| <b>Criteria</b>                     | <b>Points</b> |
|-------------------------------------|---------------|
| Education and training              | 20            |
| Similar working Experience          | 70            |
| Language and computer skills        | 10            |
| <b>Application evaluation score</b> | <b>100</b>    |

**Stage II:** Only shortlisted applicants will be invited for an interview. Interview will be held at the MCA-Honduras office located in 5to piso, edificio Los Castaños, Tegucigalpa. Otherwise, a video conference or phone interview will be arranged. The interview evaluation will have a weight of 30 percent of the Total Score and the

minimum passing score for the interview will be 80 points. The interview evaluation criteria are:

| Criteria                          | Points     |
|-----------------------------------|------------|
| Job understanding                 | 20         |
| Communication skills              | 20         |
| Confidence and professionalism    | 20         |
| Creativity and problem solving    | 20         |
| Leadership and team working       | 20         |
| <b>Interview evaluation score</b> | <b>100</b> |

**Stage III:** The Evaluation Panel will prepare a final report and calculate the Total Score according to the following formula:

Total Score = Application evaluation score X 70 % + Interview evaluation score X 30%

The minimum passing Total Score is 80 percent.

**Stage IV:** The candidate who obtains the highest Total Score will be invited for Fee negotiation until an agreement to the terms of contract is reached. Otherwise, negotiation will be made with the next preferred candidate and so on.

**Supplementary Information/Documents:** During the evaluation process, the Evaluation Panel has the right to ask the Applicant to submit clarifying and/or supplementary information and documents to verify the stated information in the Applicant's CV and Statement of Key Qualifications.

**Data Confidentiality:** MCA-Honduras will handle all applications and information contained in them with strict confidentiality.