

**OFICIO No. 0108-GA-ARSA-2018**  
**11 de mayo de 2018**

**Abogado**  
**Isaac Alfredo Gallegos**  
**Director de Transparencia**  
**Unidad de Transparencia**  
**Agencia de Regulación Sanitaria**  
**Su Oficina**

AGENCIA DE REGULACION SANITARIA  
UNIDAD DE TRANSPARENCIA  
Fecha : 14/05/2018  
Hora : 8:25 am  
Recibido por : Isaac

**Estimado Abg.:**

Reciba de mi parte un cordial y respetuoso saludo, y con el propósito de cumplir con el artículo 13 de la Ley de Transparencia y Acceso a la Información Pública, y a su vez se pueda realizar la publicación de la información de oficio en el Portal de Transparencia; en mi condición de Gerente Administrativo en respuesta al oficio No. 75-UT-ARSA-2018, le transmito la siguiente información que compete a la Gerencia:

- a. Información Catastral 2018. La Agencia de Regulación Sanitaria NO cuenta con inventario de bienes inmuebles propios.
- b. En el mes de abril del 2018 se realizó el pago de planilla con el siguiente detalle: Planilla de pago de Personal por contrato del mes de abril y el pago de enero a abril del personal permanente. (Se adjunta los Cuadros institucionales).
- c. Informe de Recursos Propios de la ARSA, del mes de abril de 2018 (Se adjunta informes en el formato mensual establecido).

Pendiente entregar los puntos 3, 4, 6, 7 y 8 solicitados en el oficio 75-UT-ARSA-2018.

Esperando su atención a la presente y deseando el éxito en sus delicadas labores, me suscribo con muestra de consideración y estima.

Atentamente,



**LIC. VÍCTOR RENE JUÁREZ VALLE**  
Gerente Administrativo ARSA

*📁: Archivo*

*C: Sub Gerencia de Presupuesto*

*C: Sub Gerencia de Recursos Humanos*

*C: Sub Gerencia de Recursos Materiales y Servicios Generales*



**AGENCIA DE REGULACIÓN SANITARIA (ARSA)**  
**Gerencia Administrativa**

Fecha : 11/5/2018

Hora : 3:33 p.m

Recibido por : Patricia Sandoval



GOBIERNO DE LA  
REPÚBLICA DE HONDURAS



**MEMORANDO No. 002-SGRH-ARSA-2018**

**PARA:** Lic. Víctor Juárez Valle/Gerente Administrativo

**DE:** Lic. Diana Ponce Mora/Asistente Administrativo-SGRH

**ASUNTO:** Remisión de Información

**FECHA:** Viernes 11 de Mayo del 2018



A través del presente remito la información solicitada en el oficio 75-UT-ARSA-2018, inciso 2, suscrito el mismo por el Abogado Isaac Gallegos Delcid,

1. Mes de Abril del personal por contrato
2. Meses Enero, Febrero, Marzo y Abril del personal permanente.

Atentamente,

*Calle Los Alcaldes, frente al City Mall. [www.arsa.gob.hn](http://www.arsa.gob.hn)  
Comayagüela, Honduras, Centroamérica*



Agencia de Regulación Sanitaria



@Arsa\_Honduras

# AGENCIA DE REGULACION SANITARIA-ARSA

## PLANILLA MENSUAL PERMANENTE ENERO 2018

| No. | Puesto                                 | Sueldo bruto | Sueldo neto | Dietas | Gastos de representación | Bonificaciones | Decimocuarto mes | Decimotercer mes | Vacaciones | Horas Extras | Total mensual |
|-----|----------------------------------------|--------------|-------------|--------|--------------------------|----------------|------------------|------------------|------------|--------------|---------------|
| 1   | Comisionado presidente                 | L70,000.00   | L62,114.99  | L0.00  | L5,000.00                | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L67,114.99    |
| 2   | Comisionado                            | L68,500.00   | L62,612.41  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L62,612.41    |
| 3   | Comisionado                            | L68,500.00   | L60,781.80  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L60,781.80    |
| 4   | Secretario general                     | L60,000.00   | L53,693.46  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L53,693.46    |
| 5   | Gerente administrativo                 | L46,000.00   | L40,777.99  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L40,777.99    |
| 6   | Director de dispositivos médicos       | L45,000.00   | L39,989.08  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L39,989.08    |
| 7   | Director de vigilancia y fiscalización | L45,000.00   | L40,245.02  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L40,245.02    |

Elaborado por:

Lic Diana S. Ponce Mora

Sub Gerencia de Recursos Humanos



Aprobado por:

Lic Victor Suarez Valle

Gerente Administrativo



# AGENCIA DE REGULACION SANITARIA-ARSA

## PLANILLA MENSUAL PERMANENTE FEBRERO 2018

| No. | Puesto                                 | Sueldo bruto | Sueldo neto | Dietas | Gastos de representacion | Bonificaciones | Decimocuarto mes | Decimotercer mes | Vacaciones | Horas Extras | Total mensual |
|-----|----------------------------------------|--------------|-------------|--------|--------------------------|----------------|------------------|------------------|------------|--------------|---------------|
| 1   | Comisionado presidente                 | L70,000.00   | L52,514.84  | L0.00  | L5,000.00                | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L57,514.84    |
| 2   | Comisionado                            | L68,500.00   | L51,543.59  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L51,543.59    |
| 3   | Comisionado                            | L68,500.00   | L51,543.59  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L51,543.59    |
| 4   | Secretario general                     | L60,000.00   | L46,039.84  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L46,039.84    |
| 5   | Gerente administrativo                 | L46,000.00   | L36,565.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L36,565.95    |
| 6   | Director de dispositivos medicos       | L45,000.00   | L35,640.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L35,640.95    |
| 7   | Director de vigilancia y fiscalizacion | L45,000.00   | L35,640.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L35,640.95    |

Elaborado por:

Lic Diana S. Ponce Mora

Sub Gerencia de Recursos Humanos



Aprobado por:

Lic Victor Juarez Valle

Gerente Administrativo



# AGENCIA DE REGULACION SANITARIA-ARSA

## PLANILLA MENSUAL PERMANENTE MARZO 2018

| No. | Puesto                                 | Sueldo bruto | Sueldo neto | Dietas | Gastos de representacion | Bonificaciones | Decimocuarto mes | Decimotercer mes | Vacaciones | Horas Extras | Total mensual |
|-----|----------------------------------------|--------------|-------------|--------|--------------------------|----------------|------------------|------------------|------------|--------------|---------------|
| 1   | Comisionado presidente                 | L70,000.00   | L52,514.84  | L0.00  | L5,000.00                | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L57,514.84    |
| 2   | Comisionado                            | L68,500.00   | L51,543.59  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L51,543.59    |
| 3   | Comisionado                            | L68,500.00   | L51,543.59  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L51,543.59    |
| 4   | Secretario general                     | L60,000.00   | L46,039.84  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L46,039.84    |
| 5   | Gerente administrativo                 | L46,000.00   | L36,565.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L36,565.95    |
| 6   | Director de dispositivos medicos       | L45,000.00   | L35,640.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L35,640.95    |
| 7   | Director de vigilancia y fiscalizacion | L45,000.00   | L35,640.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L35,640.95    |

Elaborado por:

Lic Diana S. Ponce Mora

Sub Gerencia de Recursos Humanos

Aprobado por:

Lic Victor Juarez Valle

Gerente Administrativo



# AGENCIA DE REGULACION SANITARIA-ARSA

## PLANILLA MENSUAL PERMANENTE ABRIL 2018

| No. | Puesto                                 | Sueldo bruto | Sueldo neto | Dietas | Gastos de representación | Bonificaciones | Decimocuarto mes | Decimotercer mes | Vacaciones | Horas Extras | Total mensual |
|-----|----------------------------------------|--------------|-------------|--------|--------------------------|----------------|------------------|------------------|------------|--------------|---------------|
| 1   | Comisionado presidente                 | L70,000.00   | L52,514.84  | L0.00  | L5,000.00                | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L57,514.84    |
| 2   | Comisionado                            | L68,500.00   | L51,543.59  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L51,543.59    |
| 3   | Comisionado                            | L68,500.00   | L51,543.59  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L51,543.59    |
| 4   | Secretario general                     | L60,000.00   | L46,039.84  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L46,039.84    |
| 5   | Gerente administrativo                 | L46,000.00   | L36,565.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L36,565.95    |
| 6   | Director de dispositivos medicos       | L45,000.00   | L35,640.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L35,640.95    |
| 7   | Director de vigilancia y fiscalizacion | L45,000.00   | L35,640.95  | L0.00  | L0.00                    | L0.00          | L0.00            | L0.00            | 0          | L0.00        | L35,640.95    |

Elaborado por:

Lic Diana S. Ponce Mora

Sub Gerencia de Recursos Humanos

Aprobado por:

Lic Victor Juarez Valle

Gerente Administrativo



# AGENCIA DE REGULACION SANITARIA-ARSA

## PLANILLA MENSUAL CONTRATO ABRIL 2018

| No. | Puesto                               | Sueldo bruto | Sueldo neto | Dietas | Gastos de representacion | Bonificaciones | Decimocuarto mes | Decimotercer mes | Vacaciones | Horas Extras | Total mensual |
|-----|--------------------------------------|--------------|-------------|--------|--------------------------|----------------|------------------|------------------|------------|--------------|---------------|
| 1   | Oficial juridico                     | L21,000.00   | L19,948.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L19,948.46    |
| 2   | Asistente tecnico especial           | L35,000.00   | L30,605.95  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L30,605.95    |
| 3   | Oficial de Atencion al ciudadano     | L12,000.00   | L11,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L11,698.46    |
| 4   | Oficial de Atencion al ciudadano     | L12,000.00   | L11,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L11,698.46    |
| 5   | Recepcionista                        | L10,000.00   | L9,698.46   | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L9,698.46     |
| 6   | Oficial de Atencion al ciudadano     | L12,000.00   | L11,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L11,698.46    |
| 7   | Especialista en regulacion sanitaria | L23,000.00   | L21,486.05  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L21,486.05    |
| 8   | Auxiliar Juridico                    | L12,000.00   | L11,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L11,698.46    |
| 9   | Especialista en regulacion sanitaria | L21,000.00   | L20,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L20,698.46    |
| 10  | Especialista en regulacion sanitaria | L21,000.00   | L20,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L20,698.46    |
| 11  | Especialista en regulacion sanitaria | L21,000.00   | L20,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L20,698.46    |
| 12  | Auxiliar de laboratorio              | L14,000.00   | L13,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L13,698.46    |
| 13  | Oficial juridico                     | L23,000.00   | L22,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L22,698.46    |
| 14  | Motorista                            | L14,000.00   | L13,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L13,698.46    |
| 15  | Especialista en regulacion sanitaria | L21,000.00   | L19,808.15  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L19,808.15    |
| 16  | Especialista en regulacion sanitaria | L21,000.00   | L19,808.15  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L19,808.15    |
| 17  | Guardia                              | L10,000.00   | L9,698.46   | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L9,698.46     |
| 18  | Digitador                            | L14,000.00   | L13,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L13,698.46    |
| 19  | Digitador                            | L14,000.00   | L13,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L13,698.46    |
| 20  | Oficial Juridico                     | L21,000.00   | L19,948.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L19,948.46    |
| 21  | Oficial Juridico                     | L21,000.00   | L19,948.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L19,948.46    |
| 22  | Tecnico en compras                   | L12,000.00   | L11,698.46  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L11,698.46    |
| 23  | Asistente administrativo             | L30,000.00   | L26,805.95  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L26,805.95    |
| 24  | Oficial juridico                     | L23,000.00   | L21,485.95  | 0      | 0                        | 0              | 0                | 0                | 0          | 0            | L21,485.95    |



|    |                                      |            |            |   |   |   |   |   |   |            |
|----|--------------------------------------|------------|------------|---|---|---|---|---|---|------------|
| 25 | Conserje                             | L10,000.00 | L9,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L9,698.46  |
| 26 | Oficial de Atencion al ciudadano     | L12,000.00 | L11,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L11,698.46 |
| 27 | Guardia                              | L10,000.00 | L9,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L9,698.46  |
| 28 | Asistente administrativo             | L21,000.00 | L19,808.15 | 0 | 0 | 0 | 0 | 0 | 0 | L19,808.15 |
| 29 | Encargado de mantenimiento           | L11,500.00 | L11,198.46 | 0 | 0 | 0 | 0 | 0 | 0 | L11,198.46 |
| 30 | Guardia                              | L10,000.00 | L9,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L9,698.46  |
| 31 | Guardia                              | L10,000.00 | L9,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L9,698.46  |
| 32 | Contador                             | L15,000.00 | L14,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L14,698.46 |
| 33 | Auxiliar de laboratorio              | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |
| 34 | Auxiliar Juridico                    | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |
| 35 | Aseadora                             | L9,000.00  | L8,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L8,698.46  |
| 36 | Aseadora                             | L9,000.00  | L8,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L8,698.46  |
| 37 | Guardia                              | L10,000.00 | L9,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L9,698.46  |
| 38 | Asistente de Comisionado             | L23,000.00 | L21,485.95 | 0 | 0 | 0 | 0 | 0 | 0 | L21,485.95 |
| 39 | Administrador de bases de datos      | L18,000.00 | L17,348.15 | 0 | 0 | 0 | 0 | 0 | 0 | L17,348.15 |
| 40 | Oficial juridico                     | L23,000.00 | L21,485.95 | 0 | 0 | 0 | 0 | 0 | 0 | L21,485.95 |
| 41 | Auxiliar Juridico                    | L12,000.00 | L11,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L11,698.46 |
| 42 | Oficial juridico                     | L23,000.00 | L21,485.95 | 0 | 0 | 0 | 0 | 0 | 0 | L21,485.95 |
| 43 | Auxiliar Juridico                    | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |
| 44 | Oficial de Atencion al ciudadano     | L12,000.00 | L11,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L11,698.46 |
| 45 | Especialista en regulacion sanitaria | L27,000.00 | L24,525.95 | 0 | 0 | 0 | 0 | 0 | 0 | L24,525.95 |
| 46 | Especialista en regulacion sanitaria | L21,000.00 | L19,808.15 | 0 | 0 | 0 | 0 | 0 | 0 | L19,808.15 |
| 47 | Especialista en regulacion sanitaria | L21,000.00 | L19,808.15 | 0 | 0 | 0 | 0 | 0 | 0 | L19,808.15 |
| 48 | Especialista en regulacion sanitaria | L21,000.00 | L19,808.15 | 0 | 0 | 0 | 0 | 0 | 0 | L19,808.15 |
| 49 | Motorista                            | L10,000.00 | L9,698.46  | 0 | 0 | 0 | 0 | 0 | 0 | L9,698.46  |
| 50 | Oficial juridico                     | L21,000.00 | L19,948.46 | 0 | 0 | 0 | 0 | 0 | 0 | L19,948.46 |
| 51 | Auxiliar Juridico                    | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |
| 52 | Oficial juridico                     | L21,000.00 | L19,948.46 | 0 | 0 | 0 | 0 | 0 | 0 | L19,948.46 |
| 53 | Auxiliar Juridico                    | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |
| 54 | Auxiliar Juridico                    | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |
| 55 | Auxiliar Juridico                    | L14,000.00 | L13,698.46 | 0 | 0 | 0 | 0 | 0 | 0 | L13,698.46 |



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